

## **Additional Information for Participants of Guitar Lessons and Workshops Veterans and the Arts Initiative, Hylton Performing Arts Center**

*The minimum age to participate in guitar lessons or workshops with a parent is 9; the minimum age to participate without a parent in the room is 14; and the minimum age to be left at George Mason University without a parent on the premises during class time-only is 16.*

### **Supervision of Minors on Mason Campus/ Property**

Please be advised that due to University policies, NO minors under the age of 16 are allowed to stay on campus unaccompanied by an adult before or after regular program hours

### **Absences – Fall/Spring Group Classes**

Please contact your instructor if you need to miss a class/lesson. Make-ups will only be scheduled when the class/lesson has been cancelled by the Public School weather announcements or by the instructor with prior notice. Hylton Performing Arts Center is not required to make up classes/lessons due to participant's illness or non-attendance.

### **Withdrawal/Refunds for Fall/Spring Group Classes**

Notice of withdrawal from instruction and all requests for refunds before classes begin must be made in writing to Hylton Performing Arts Center. Verbal notice or requests from students or parents cannot be accepted. A cancellation fee of \$50 will be assessed for paying participants for all withdrawals from the class. Requests for withdrawal/refund made **at least one week prior to the first class** are 100% refundable, less the cancellation fee. Requests for withdrawal/refund made less than 7 days prior to the first class but BEFORE the THIRD class will result in a 50% refund of the tuition. There is no refund after the third class.

### **Refund Payments**

Refund checks will be issued through the Office of Accounts Payable at George Mason University, or through our online registration system (for credit card transactions only). Refunds are processed within 30 days of notification.

### **Cancellation**

The Hylton Performing Arts Center reserves the right to cancel any class that does not meet sufficient enrollment. A full refund will be given in this event.

### **INCLEMENT WEATHER CLOSURE POLICY**

Hylton Performing Arts Center will follow the George Mason University ([www.gmu.edu](http://www.gmu.edu)) closure decisions for inclement weather. Please be aware that there may be times when Mason remains open and we decide to close due to weather concerns. In any closure event we will make announcements on the website as well as through social media.

***Please continually monitor the website homepage and our social media channels for ALERTS!***