



RECEPTION & EVENT Rental Rates

The Hylton Performing Arts Center has multiple spaces available for event rental. Prices vary per day of the week and organizational status. Basic equipment that we own is included in your rental. (See "Wedding and Event Rentals" at HyltonCenter.org/rentals for more information.) We have a catering kitchen, no in-house caterer. You may use any caterer on the George Mason University Approved Caterer list. (See gmu.edu, search "approved caterers") Caterers not listed may complete the required paperwork for site event approval. Facilities available for rent:

Merchant Hall:

Concert hall in the European Opera House style seating 1,123

Gregory Family Theater:

Flexible space with theater style seating on risers for 240 or party room set up with table seating for up to 300, theatrical lighting and sound capabilities

Didlake Grand Foyer:

2-story lobby with window wall accommodating up to 700 for a standing reception on the two levels or 100 per level for a table seated event

Novant Health Rehearsal Room:

Informal room "behind the scenes" accommodates classroom style (with tables) for 50, theater/lecture set up for 70 or dining at round tables for 60

Buchanan Partners Art Gallery:

Upper level of the Didlake Foyer displaying changing exhibits by local artists, capacity is 200 standing reception, 100 seated at round tables or 60 in lecture seating

Lovey Hammel Lounge:

Elegant patron lounge with sofas and chairs and its own service kitchen can accommodate a standing reception for 50

Rates below are the base price for a one day rental. Cleaning, labor and equipment charges are additional. Labor rates include technicians, ushers, porters and possibly police and are based on the needs of your event. Please contact Susan Landess (slandess@gmu.edu or 703-993-9344) for a facility tour and to receive an individual estimate. Wedding and reception package rates are available.

For Rental Information:

Susan Landess

slandess@gmu.edu

703.993.9344 | 703.993.9364 (fax)

Mailing Address:

Hylton Performing Arts Center
10900 University Blvd. MSN 5D2
Manassas, VA 20110

Venue:	Friday thru Sunday:		Monday thru Thursday:		Per Day: Cleaning
	For Profit	Non Profit	For Profit	Non Profit	
MERCHANT HALL	\$4,500	\$3,500	\$3,500	\$2,500	\$525
GREGORY FAMILY THEATER	\$2,000	\$1,200	\$1,000	\$900	\$425
DIDLAKE GRAND FOYER	\$4,500	\$3,000	\$2,500	\$1,500	\$425
Other Spaces:					Cleaning
Buchanan Partners Art Gallery	\$300	\$150	\$62		
Lovey Hammel Lounge	\$300	\$150	\$120		
Novant Health Rehearsal Room	\$400	\$200	\$92		
Wardrobe Room	\$100	\$50	\$92		
Catering Kitchen (cleaning)	\$215	\$215	n/a		

Rates effective December 2013, and subject to change